## Study Rules

- Study will begin promptly each day at 4:20pm and will finish at 6:20 pm.
- There is no food allowed in the study centre (there are 20/25 mins before study starts for the students to grab a bite to eat if needed).
- Students must have all equipment needed with them as they will not be allowed to leave to go to their lockers - toilet breaks only.
- If a student needs to leave study early a note must be sent by email to <u>afterschoolstudy@cpckilcullen.com</u> stating the time the student has permission to leave.
- If a student is going to be absent from study please send a note to the same email address as above. If a note is not received a text message will be sent home to inform the parent/guardian of the absence.
- Students can use mobile phones for the first 30 minutes of study to take down any work that may be on google classroom or for any research. After this time all phones must be put into the students school bag/pocket.
- If a student is found to be using their mobile phone for anything other than schoolwork the supervisor may take the phone and will return it at the end of study.
- Behaviour records will be kept and if a student is seen to be disruptive on more than one occasion this will be followed up on with both the student and their parents. If the students behaviour doesn't improve they will be asked not to return to study with no refund.

Parent/ Guardian Signature: _	
Student Signature:	
Date:	