



Cross & Passion College, Kilcullen, Curragh, Co. Kildare.

Telephone: (045) 481524
Fax: (045) 481851
Email: cpc.ias@eircom.net

Principal:
Catherine Moynihan
Deputy Principals:
Katriona Harney & Joseph Leonard

15th February 2019

Dear Parents/Guardians,

The vast majority of our students wear the school uniform with pride and we thank you for your support in this matter. However, we have noticed that a small number of students are not wearing full school uniform and we are asking you to support us in addressing this.

For clarity, all students must wear

- all-black footwear
- black trousers/CPC check pleated skirt (No leggings/jeans/tracksuit bottoms etc.)
- blue school shirt/blouse
- blue school jumper with crest
- the school CPC fleece can be worn over the uniform but not as a replacement

Students who have PE are not permitted to wear PE clothing throughout the full day. Time is provided for students to get changed either at the end of PE class or during break/lunch.

On return from the mid-term break (25.02.19) we will be following these procedures:

- **Subject teacher** – each of your son's/daughter's teachers will ask a student out of uniform if they have a written note from home with a valid reason.
- If not, the teacher will record the details on our in-school Management Information System (VsWare) for the attention of the relevant Year Head.
- **Year Head** – The Year Head will endeavour to speak with the student to seek explanation and outline what will happen if there is no improvement. A detention will be given to the student after 3 separate incidents. The Year Head will also phone home at this point, if not before.
- If there is no improvement the steps outlined above will be repeated and a meeting with the parents/guardians and the student will be arranged and commitment sought from the student that they will abide by this basic school rule.
- **Deputy Principal:** In the unlikely event that there is still an issue at this point the matter will be taken up by the relevant Deputy Principal and a further meeting with parents/guardians will be arranged. The matter will be referred to the Principal if necessary. Further sanctions such as detention and suspension will be considered.

Once again, I would like to reassure you that the majority of students are a credit to you and themselves in how they present to school each day. It is in fairness to them and out of a pride in our school that we are asking for your support in this matter. Please take the time to speak with your son/daughter about this issue. It is our sincere hope that the focus for your son/daughter will remain on their learning and not be distracted by issues such as this.

Thank you for your continued support.

C. Moynihan
Principal